



Winthrop School Committee
Winthrop, Massachusetts

A regular school committee meeting was held on Monday, August 25, 2025. The meeting was held in the Harvey Hearing Room, Town Hall, One Metcalf Square, Winthrop, MA. The meeting was called to order by the Chair at 6:00pm.

ROLL CALL

Present: Ms. Leonard, Mr. Letterie, Mr. Martucci, Ms. Petrie, Mr. Purinton, Ms. Barry, Ms. Powell

Also meeting with Committee:

Lisa Howard, Superintendent of Schools

Lori Gallivan, Assistant Superintendent of Schools/Director of Curriculum, Instruction & Technology

Patricia Hibbard, Executive Secretary to Superintendent of Schools

PLEDGE OF ALLEGIANCE

Mr. Purinton led the committee in the Pledge of Allegiance.

PUBLIC COMMENT

None

DELEGATES & VISITORS

None

MINUTES

Mr. Letterie made a Motion to approve the Minutes of July 28, 2025. Ms. Leonard seconded the Ms. Leonard-yes, Mr. Letterie-yes, Mr. Martucci-yes, Ms. Petrie-abstain, Mr. Purinton-abstain, Ms. Barry-abstain, Ms. Powell-yes. The Motion passes with three abstentions.

Ms. Leonard made a Motion to approve the Minutes of August 11, 2025. Mr. Purinton seconded the Motion.

Ms. Leonard-abstain, Mr. Letterie-yes, Mr. Martucci-yes, Ms. Petrie-yes, Mr. Purinton-yes, Ms. Barry-abstain, Ms. Powell-yes. The Motion passes with two abstentions.

FINANCIAL & BUSINESS PROCEDURES

Mr. Letterie made a Motion to approve Warrant SVW26-3 in the amount of \$141,099.91.

Ms. Petrie seconded the Motion.

Ms. Leonard-yes, Mr. Letterie-yes, Mr. Martucci-yes, Ms. Petrie-yes, Mr. Purinton-yes, Ms. Barry-yes, Ms. Powell-yes. A unanimous vote.

Mr. Letterie made a Motion to approve Payroll Warrant SPW26-02 in the amount of \$253,423.37.

Ms. Petrie seconded the Motion.

Ms. Leonard-yes, Mr. Letterie-yes, Mr. Martucci-abstain, Ms. Petrie-yes, Mr. Purinton-yes, Ms. Barry-yes, Ms. Powell-yes. The Motion passes with one abstention.

Mr. Letterie made a Motion to approve Payroll Warrant SPW26-03 in the amount of \$266,109.25.

Mr. Purinton seconded the Motion.

Ms. Leonard-yes, Mr. Letterie-yes, Mr. Martucci-yes, Ms. Petrie-yes, Mr. Purinton-yes, Ms. Barry-yes, Ms. Powell-yes. A unanimous vote.

BUILDINGS & GROUNDS

The following requests were before the committee for approval: Gorman Fort Banks PTO, Ice Cream Social, Gorman Fort Banks PTO, Trunk or Treat, Boston Wrestling Legion, Youth Wrestling Practice.

Ms. Petrie made a Motion to approve the use of building request from the Gorman Fort Banks PTO for the Ice Cream Social. Ms. Barry seconded the Motion.

Ms. Leonard-yes, Mr. Letterie-yes, Mr. Martucci-yes, Ms. Petrie-yes, Mr. Purinton-yes, Ms. Barry-yes, Ms. Powell-yes. A unanimous vote.

Ms. Petrie made a Motion to approve the use of building request from the Gorman Fort Banks PTO for Trunk or Treat Event. Mr. Purinton seconded the Motion.

Ms. Leonard-yes, Mr. Letterie-yes, Mr. Martucci-yes, Ms. Petrie-yes, Mr. Purinton-yes, Ms. Barry-yes, Ms. Powell-yes. A unanimous vote.

Mr. Letterie made a Motion to approve the use of the building request from Boston Wrestling Legion for youth wrestling practices. Mr. Purinton seconded the Motion.

Ms. Leonard-yes, Mr. Letterie-yes, Mr. Martucci-yes, Ms. Petrie-yes, Mr. Purinton-yes, Ms. Barry-yes, Ms. Powell-yes. A unanimous vote.

GENERAL FUNCTIONS

Sub-committee Report

Policy Sub-committee

The Policy Sub-committee met on Monday, August 25, 2025 at 5:00pm in the Harvey Hearing Room. Members present were Julie Barry, Suzanne Leonard and Layne Petrie. Lisa Howard and Lori Gallivan were also present. The Policy Sub-committee supported all policies presented including the WHS Competency Determination Policy, Community Use of School Buildings & Grounds, Personnel Use of Technology, Student Fees, Fines & Charges, and the Food Services Policy. The committee agreed to table the WHS Competency Determination Policy, so that particular policy can be distributed to the school committee for review. The committee voted unanimously to accept the policy articles in the policy handbook.

Ms. Petrie made a Motion to approve the policies as recommended by the Policy Sub-committee. Mr. Letterie seconded the Motion.

Ms. Leonard-yes, Mr. Letterie-yes, Mr. Martucci-yes, Ms. Petrie-yes, Mr. Purinton-yes, Ms. Barry-yes, Ms. Powell-yes. A unanimous vote

Superintendent's Report

The Superintendent gave a brief update on the opening of schools this week. Our students arrive on Wednesday. The Superintendent also reported on the upcoming bus service for eligible students.

Home School Applications

Seven home school applications have been reviewed and recommended for approval.

Mr. Letterie made a Motion to approve the seven home school applications, reviewed and recommended by Lori Gallivan. Ms. Barry seconded the Motion.

Ms. Leonard-yes, Mr. Letterie-yes, Mr. Martucci-yes, Ms. Petrie-yes, Mr. Purinton-yes, Ms. Barry-yes, Ms. Powell-yes. A unanimous vote

PERSONNEL

The following are new hires for the 2025-2026 school year: Christina Benson, Grade 2 Teacher, GFB; Bianca Burke, Grade 4 Teacher, ATC; Samantha Burns, Grade 4 Teacher, ATC; Mikayla Capo, E.S.P., WHS; Sarah Casaletto, E.S.P., ATC; Christina Ciampa, Math Teacher, WMS; Abigail Couture, Grade 4 Teacher, ATC ; Hannah Davis, Grade 4 Teacher, ATC; Stacey DeAngelis, Special Ed Teacher, WHS; Danielle DeCarlo Cafarelli, ABA Technician, GFB; Jillian Dempsey, Grade 5 Teacher, ATC; Meaghan Dyer, E.S.P., ATC; Marcy Emanuele, ABA Technician, GFB; Meaghan Franz, Grade 3 Teacher, ATC; Emma Gallagher, ELA Teacher, WHS; Susan Gibbons, PPS Director; Justine Hewitt, Science Teacher, WMS; William Hubert, E.S.P., WMS; Jillian Johnson, Special Ed Teacher, ATC; Colleen Kirkland, CET Chair, ATC; Gianna Knapp, E.S.P., ATC; Eric Knight, Physical Therapist; Mchael Lynch, Grade 8

Social Studies Teacher, WMS; Joao Medeiros, Custodian, WMS/WHs; Carli Morin, Art Teacher, WMS; Danielle Navarro, Special Ed Teacher, GFB; Colleen Osborne, Speech Language Pathologist, GFB; Daniela Ottaiano, STEM Teacher, WMS; Perrotti, Isabella, E.S.P., GFB; Andrew Reilly, World Language Teacher, WHS; Adam Rogers, Kindergarten E.S.P., GFB; Kevin Shegani, ELA Teacher, WHS; Victoria Soler Sanchez, Spanish Teacher, WMS; Jane Sullivan, Grade 2 Teacher, GFB; and Sandoukaina Zouairi, E.S.P., GFB.

The following long-term substitutes have been hired: Kyleigh Alioto, Long-term Sub Grade 1 Teacher, GFB; Jianna Balian, Long-term substitute Teacher, ATC, GFB; Rebecca Coots, Long-term Sub Special Ed Teacher, GFB; Andrea DiBattista, Long-term Sub Special Ed Teacher, WMS; Daly Franco, Long-term Sub Adjustment Counselor, WMS; Cara Ripley, Long-term Sub E.S.P., WMS; and Braeden Sullivan, Long-term Sub Math Teacher, WMS

The following resignations have been received: Audra Turner, elementary teacher; Steven Bigley, custodian; Jodee Harris, cafeteria; Heather Boudreau, elementary teacher; Sarah O'Brien, ELL teacher; Jianna Balian, E.S.P.; Emily Sawyer Harris, Occupational Therapist; Danielle Navarro, E.S.P.; Rebecca Coots, ABA Technician; Whitney DeSantis, Teacher.

The following vacancies have been posted: K-12 Reading Specialist, Gorman Fort Banks; E.S.P., Gorman Fort Banks; Elementary Teacher, Arthur T. Cummings; EL Teacher, Gorman Fort Banks.

NEW BUSINESS

None

UNFINISHED BUSINESS

School Improvement Plans

Ms. Petrie made a Motion to approve the School Improvement Plans as presented. Mr. Purinton seconded the Motion.

Ms. Leonard-yes, Mr. Letterie-yes, Mr. Martucci-yes, Ms. Petrie-yes, Mr. Purinton-yes, Ms. Barry-yes, Ms. Powell-yes. A unanimous vote.

Food Services Civil Rights Policy

Addressed in the Policy Sub-committee meeting.

PUBLIC RELATIONS

- The Arthur T. Cummings School has some nice fresh paint.
- Shout out to the DPW for painting all the crosswalks.
- Friday, September 5th is the home football game and the Coach DeFelice Dedication.
- Class of 2026 Car Wash is having a car wash on August 30th from 10:00am-1:00pm.

EXECUTIVE SESSION

At 6:34pm, Mr. Martucci made a Motion to go into Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares; (Winthrop Teachers Association collective bargaining), not anticipating returning to general session and will adjourn after Executive Session.

Ms. Petrie seconded the Motion.

Ms. Leonard-yes, Mr. Letterie-yes, Mr. Martucci-yes, Ms. Petrie-yes, Mr. Purinton-yes, Ms. Barry-yes, Ms. Powell-yes. A unanimous vote.

ADJOURNMENT

At 6:54pm, Mr. Purinton made a Motion to adjourn. Ms. Petrie seconded the Motion.

Ms. Leonard-yes, Mr. Letterie-yes, Mr. Martucci-yes, Ms. Petrie-yes, Mr. Purinton-yes, Ms. Barry-yes, Ms. Powell-yes. A unanimous vote.

Respectfully submitted,

Paticia Hibbard
Executive Secretary to the Superintendent of Schools

Documents used in this meeting:

- Agenda
- Minutes of July 28, 2025
- Minutes of August 11, 2025
- Warrant SVW26-3 in the amount of \$141,099.91
- Payroll Warrant SPW26-02 in the amount of \$253,423.37
- Payroll Warrant SPW26-03 in the amount of \$266,109.25
- Departmental Expenditure Report
- Buildings & Grounds – Use of Buildings Requests
 - Gorman Fort Banks PTO, Ice Cream Social
 - Gorman Fort Banks PTO, Trunk or Treat
 - Boston Wrestling Legion, Winthrop Youth Wrestling Practice
- New Hires
- Resignations
 - Audra Turner, Elementary Teacher
 - Steven Bigley, Junior Custodian
 - Jodee Harris, Cafeteria
 - Heather Boudreau, Elementary Teacher
 - Sarah O'Brien, ELL Teacher
 - Jianna Balian, E.S.P.
 - Emily Sawyer Harris, Occupational Therapist
- Postings
 - K-2 Reading Specialist, Gorman Fort Banks
 - E.S.P., Gorman Fort Banks
 - Elementary Teacher, Arthur T. Cummings
 - ELL Teacher, Gorman Fort Banks
- School Improvement Plans