



Winthrop School Committee  
Winthrop, Massachusetts

A regular school committee meeting was held on Monday, August 11, 2025. The meeting was held in the Harvey Hearing Room, Town Hall, One Metcalf Square, Winthrop, MA. The meeting was called to order by the Chair at 6:00pm.

**ROLL CALL**

Present: Mr. Letterie, Mr. Martucci, Mr. Purinton, Ms. Powell  
Ms. Leonard and Ms. Barry were not present. Ms. Petrie arrived at 6:05pm.

Also meeting with Committee:

Lisa Howard, Superintendent of Schools

Lori Gallivan, Assistant Superintendent of Schools/Director of Curriculum, Instruction & Technology

Dylan Cook, Chief Financial Officer/School Business Manager,

Patricia Hibbard, Executive Secretary to Superintendent of Schools

**PLEDGE OF ALLEGIANCE**

Ms. Powell led the committee in the Pledge of Allegiance.

**PUBLIC COMMENT**

None

**DELEGATES & VISITORS**

Superintendent Lisa Howard introduced Susan Gibbons, Pupil Personnel Services Director, who started in her new role on July 1<sup>st</sup>.

**MINUTES**

**Ms. Petrie made a Motion to approve the Minutes of July 14, 2025. Mr. Martucci seconded the Mr. Letterie-abstain, Mr. Martucci-yes, Ms. Petrie-yes, Mr. Purinton-yes, Ms. Powell-yes. The Motion passes with one abstention.**

**FINANCIAL & BUSINESS PROCEDURES**

**Mr. Letterie made a Motion to approve Warrant SVW26-2 in the amount of \$129,273.07.**

**Ms. Petrie seconded the Motion.**

**Mr. Letterie-yes, Mr. Martucci-yes, Ms. Petrie-yes, Mr. Purinton-yes, Ms. Powell-yes.**

**A unanimous vote.**

**BUILDINGS & GROUNDS**

The following requests were before the committee for approval: Gorman Fort Banks PTO, Kindergarten Social; Gorman Fort Banks PTO, PTO Meeting Dates and WHS Class of 2027, Car Wash.

**Mr. Letterie made a Motion to approve the use of building request from the Gorman Fort Banks PTO for a Kindergarten Social. Ms. Petrie seconded the Motion.**

**Mr. Letterie-yes, Mr. Martucci-yes, Ms. Petrie-yes, Mr. Purinton-yes, Ms. Powell-yes.**

**A unanimous vote.**

**Mr. Martucci made a Motion to approve the use of building request from the Gorman Fort Banks PTO for PTO meeting dates. Mr. Letterie seconded the Motion.**

**Mr. Letterie-yes, Mr. Martucci-yes, Ms. Petrie-yes, Mr. Purinton-yes, Ms. Powell-yes.**

**A unanimous vote.**

**Mr. Purinton made a Motion to approve the use of building request from the Class of 2027 for a car wash. Ms. Petrie seconded the Motion.**

**Mr. Letterie-yes, Mr. Martucci-yes, Ms. Petrie-yes, Mr. Purinton-yes, Ms. Powell-yes.**

**A unanimous vote.**

## **GENERAL FUNCTIONS**

### Sub-committee Report

None

### Superintendent's Report

We are preparing for opening day on Monday, August 25<sup>th</sup>, teachers will be on site for building meetings and staff training. Tuesday, August 26<sup>th</sup>, all staff will meet in Neil Shapiro Auditorium for opening day. Students start school on Wednesday, August 27<sup>th</sup>. New teacher orientation is on Thursday, August 21<sup>st</sup>.

The next teacher negotiation meeting is scheduled for August 19<sup>th</sup> at 6:00pm in the HS Library.

Winthrop Athletics hosted a Sports Physical Day in partnership with Mass General Brigham on August 5<sup>th</sup>. The purpose of this event was to assist families and athletes with getting a sports physical in order to be eligible for sports. Mass General supplied doctors, nurse practitioners, as well as multiple athletic trainers to assist. The event was 4 hours long and we had approximately 60 athletes attend to get their sports physical that covers them for the entire school year.

School Improvement Plans and Student Handbooks have been provided to the School Committee for their review and approval.

The Superintendent also provided a staffing update.

## **GENERAL FUNCTIONS**

### Home School Applications

None

## **PERSONNEL**

The following resignations have been received: Meredith Condon, ELL Teacher; Keira Campbell, Occupational Therapist; Katie Baker, Speech/Language Pathologist.

The following vacancies have been posted: E.S.P. (s), Gorman Fort Banks; ABA Technician (s), Gorman Fort Banks; Kindergarten Teacher Long-term Sub, Gorman Fort Banks; Elementary Teacher, Gorman Fort Banks; Special Ed E.S.P., Arthur T. Cummings; Speech/Language Pathologist, Arthur T. Cummings; ELL Teacher, Gorman Fort Banks; Elementary Teacher, Gorman Fort Banks.

## **NEW BUSINESS**

### School Improvement Plans

**Ms. Petrie made a Motion to approve the School Improvement Plans as presented. Mr. Purinton seconded the Motion.**

**Mr. Letterie made a Motion to table the School Improvement Plans for the next meeting. Ms. Petrie seconded the Motion.**

**Mr. Letterie-yes, Mr. Martucci-yes, Ms. Petrie-yes, Mr. Purinton-yes, Ms. Powell-yes.**

**A unanimous vote.**

### Student Handbooks

**Mr. Martucci made a Motion to approve the Student Handbooks as presented. Mr. Purinton seconded the Motion.**

**Mr. Letterie-yes, Mr. Martucci-yes, Ms. Petrie-yes, Mr. Purinton-yes, Ms. Powell-yes.**

**A unanimous vote.**

## UNFINISHED BUSINESS

The Food Services Civil Rights Policy remains under unfinished business.

## PUBLIC RELATIONS

- The 7<sup>th</sup> Annual School Supply Drive run by Gabby & Joseph Shea is coming up. Drop off location is 33 Paine Street, August 21<sup>st</sup>-23<sup>rd</sup>. There is a Target Registry. Text 617-429-4257 for more information. Also collecting monetary donations for the Amy Gallagher Washington DC Fund – cash or Venmo @MISSGDC.
- WHS Drama Society is hosting a 20% Night at 90 Degrees on Wednesday, August 13<sup>th</sup> from 4:00pm-close. There are lots of great raffles and prizes. All proceeds will benefit the fall musical production of “Hedetown: Teen Edition”. Performances will be held on November 13<sup>th</sup>, 14<sup>th</sup>, and 15<sup>th</sup> at the High School.
- WHS Cheerleaders took on Spirit Pro Camp this weekend, consisting of two days and 18 hours of skill building, bonding, hard work and fun! Winthrop won the PRO AWARD, donating all of the money to the charity of their choice, the Thomas W. Bailey Hope Foundation.
- We continue to look for crossing guards, lunch monitors, van drivers, and substitute teachers.

## EXECUTIVE SESSION

**At 6:35pm, Mr. Purinton made a Motion to go into Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares; (Winthrop Teachers Association collective bargaining), not anticipating returning to general session and will adjourn after Executive Session. Ms. Petrie seconded the Motion.**

**Mr. Letterie-yes, Mr. Martucci-yes, Ms. Petrie-yes, Mr. Purinton-yes, Ms. Powell-yes.  
A unanimous vote.**

## ADJOURNMENT

**At 7:25pm, Ms. Petrie made a Motion to adjourn. Mr. Purinton seconded the Motion.  
Mr. Letterie-yes, Mr. Martucci-yes, Ms. Petrie-yes, Mr. Purinton-yes, Ms. Powell-yes.  
A unanimous vote.**

Respectfully submitted,

Patricia Hibbard  
Executive Secretary to the Superintendent of Schools

Documents used in this meeting:

- Agenda
- Minutes of July 14, 2025
- Warrant SVW26-2 in the amount of \$129,273.07
- Departmental Expenditure Report
- Buildings & Grounds – Use of Buildings Requests
  - Gorman Fort Banks PTO, Kindergarten Social
  - Gorman Fort Banks PTO, PTO Meeting Dates
  - Class of 2027, Car Wash
- Resignations
  - Meredith Condon, ELL Teacher
  - Keira Campbell, Occupational Therapist
  - Katie Baker, Speech/Language Pathologist
- Postings
  - E.S.P.(s), Gorman Fort Banks
  - ABA Technician (s), Gorman Fort Banks

- Kindergarten Teacher Long-term Sub, Gorman Fort Banks
- Elementary Teacher, Gorman Fort Banks
- Special Ed E.S.P., Arthur T. Cummings
- Occupational Therapist, Arthur T. Cummings
- Speech/Language Pathologist, Arthur T. Cummings
- ELL Teacher, Gorman Fort Banks
- Elementary Teacher, Gorman Fort Banks
- School Improvement Plans
- Student Handbooks
- Flyers/Notices