



Winthrop School Committee
Winthrop, Massachusetts

A regular school committee meeting was held on Monday, June 30 2025. The meeting was held in the Harvey Hearing Room, Town Hall, One Metcalf Square, Winthrop, MA. The meeting was called to order by the Vice-Chair at 6:00pm.

ROLL CALL

Present: Ms. Leonard, Mr. Letterie, Mr. Martucci, Ms. Petrie, Ms. Barry
Ms. Powell and Mr. Purinton were not present.
Ms. Leonard arrived at 6:02pm.

Also meeting with Committee:

Lisa Howard, Superintendent of Schools

Lori Gallivan, Assistant Superintendent of Schools/Executive Director of Curriculum, Instruction & Accountability

Patricia Hibbard, Executive Secretary to Superintendent of Schools

PLEDGE OF ALLEGIANCE

Mr. Letterie led the committee in the Pledge of Allegiance.

PUBLIC COMMENT

None

DELEGATES & VISITORS

Shannon Renari, Class of 2025 graduate, was recognized for receiving the Gracie Award from the Alliance for Women in Media Foundation.

MINUTES

Mr. Letterie made a Motion to approve the Minutes of June 9, 2025. Ms. Petrie seconded the Motion.

**Ms. Leonard-abstain, Mr. Letterie-yes, Mr. Martucci-yes, Ms. Petrie -yes, Ms. Barry-yes.
The Motion passes with one abstention.**

FINANCIAL & BUSINESS PROCEDURES

Ms. Petrie made a Motion to approve Warrant SVW25-23 in the amount of \$705,982.77.

Ms. Leonard seconded the Motion.

**Ms. Leonard-yes, Mr. Letterie-yes, Mr. Martucci-yes, Ms. Petrie-yes, Ms. Barry-yes,
A unanimous vote.**

Ms. Petrie made a Motion to approve Payroll Warrant SPW25-24 in the amount of \$971,610.69, Payroll Warrant SPW25-25B in the amount of \$672,420.145-25 in the amount of \$288,527.88 , Payroll Warrant SPW25-25A in the amount of \$692,557.00, Payroll Warrant SPW25-25C in the amount of \$671,977.74 , Payroll Warrant SPW25-25D in the amount of \$670,929.69, Payroll Warrant SPW25-25E in the amount of \$666,685.30 Payroll Warrant SPW25-26 in the amount of \$189,000.54. Ms. Leonard seconded the Motion.

**Ms. Leonard-yes, Mr. Letterie-yes, Mr. Martucci-yes, Ms. Petrie-yes, Ms. Barry-yes.
A unanimous vote.**

BUILDINGS & GROUNDS

The following requests were presented for approval: WHS Class of 2028, Car Wash.

Ms. Petrie made a Motion to approve the requests from WHS Class of 2028 for a car wash. Ms. Leonard seconded the Motion.

**Ms. Leonard-yes, Mr. Letterie-yes, Mr. Martucci-yes, Ms. Petrie-yes, Ms. Barry-yes,
A unanimous vote.**

GENERAL FUNCTIONS

Sub-committee Report

None

Superintendent's Report

Summer meals will be provided for enrolled programs only from 7/7/25 to 8/15/25. At the Fort Banks, For Kids Only and Special Education programs only, and at the Arthur T. Cummings School, For Kids Only at 233 Winthrop Street, 21st Century and Special Ed programs at the school.

We are working on the close of the FY25 budget. We still have the remaining end of year expense purchase orders and the last June payroll to post, as well as the June bills for healthcare, retiree healthcare and unemployment. It is anticipated that we will be right on target again this year and not require any supplemental funding requests.

We have filled the majority of our staff openings and have found some excellent new hire to fill the openings.

GENERAL FUNCTIONS

Home School Applications

None

PERSONNEL

The following resignations have been received: Hallie Della-Volpe, Special Ed Teacher, and Natalie Sullivan, Speech & Language Pathologist.

The following vacancies have been posted: Elementary Special Ed Teacher; WHS Athletic Coaching Positions.

UNFINISHED BUSINESS

The Food Services Civil Rights Policy remains under unfinished business.

FY26 Budget

Ms. Petrie made a Motion to approve the FY26 budget in the amount of \$40,150,842.00. Ms. Leonard seconded the Motion.

**Ms. Leonard-yes, Mr. Letterie-abstain, Mr. Martucci-yes, Ms. Petrie-yes, Ms. Barry-yes.
The Motion passes with one abstention.**

PUBLIC RELATIONS

Negotiation meetings continue with the following dates scheduled:

July 9th Secretary/Nurses

July 10th Teachers

July 16th Secretary/Nurses

July 22nd ESP

August 19th Teachers

August 20th ESP

Potential to have subcommittee meeting on the 7th to discuss proposals

ADJOURNMENT

At 6:27pm, Ms. Petrie made a Motion to adjourn. Ms. Leonard seconded the Motion. Ms. Leonard-yes, Mr. Letterie-yes, Mr. Martucci-yes, Ms. Petrie-yes, Ms. Barry-yes. A unanimous vote.

Respectfully submitted,

Patricia Hibbard
Executive Secretary to the Superintendent of Schools

Documents used in this meeting:

- Agenda
- Minutes of June 9, 2025
- Warrant SVW25-23 in the amount of \$705,982.77
- Payroll Warrant SPW25-24 in the amount of \$971,610.69
- Payroll Warrant SPW25-25 in the amount of \$288,527.88
- Payroll Warrant SPW25-25A in the amount of \$692,557.00
- Payroll Warrant SPW25-25B in the amount of \$672,420.14
- Payroll Warrant SPW25-25C in the amount of \$671,977.74
- Payroll Warrant SPW25-25D in the amount of \$670,929.69
- Payroll Warrant SPW25-25E in the amount of \$666,685.30
- Payroll Warrant SPW25-26 in the amount of \$189,000.54
- Departmental Expenditure Report
- Use of Buildings Request
 - WHS Class of 2028, Car Wash – July 11th
- Resignations
 - Hallie Della-Volpe, Special Ed Teacher, ATC
 - Natalie Sullivan, Speech/Language Patho
- Vacancies/Postings
 - Elementary Special Ed Teacher
 - WHS Athletic Coaching Positions
- Final FY26 Budget