



# Winthrop Public Schools

One Metcalf Square

Town Hall

Winthrop, Massachusetts 02152

617-846-5500 x 7110 Fax 617-539-0891

**Lisa A. Howard, M.Ed.**

*Superintendent of Schools*

June 27, 2019

Dear Parent/Guardian,

The Winthrop Public Schools Residency Policy states that “students who are enrolled in the Winthrop Public Schools shall be required to re-establish residency prior to entering grades three (3), six (6) and nine (9).

This process is one of the safeguards used by the Winthrop Public Schools to ensure that all students enrolled in our schools are residents of the Town of Winthrop. Although the re-registration process may be an inconvenience to some families, we hope that residents understand that this is a valuable tool to ensure that all our students are in fact residents of the Town of Winthrop.

As a parent/guardian of a child/student entering grade 9, you are required to fill out a Re-establish Residency Packet and provide the enclosed requested information prior to August 22, 2019. Once you have completed the Re-establish Residency Packet, please deliver the packet to one of the locations listed below so that your student is able to start school on September 3, 2019 without delay. Each location will have a staff member available to review the packet and answer any questions you may have regarding the requested documentation. Students will not be provided with a schedule if the process has not been completed prior to the August 22, 2019 deadline.

### **Location and Hours of Re-establish Residency Packet Review:**

**Gorman Fort Banks Student Registration Office**, 101 Kennedy Drive (side door)  
Monday and Tuesday 7:00 am-12:00 pm July 8, 2019-August 20, 2019

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**Winthrop Town Hall, Office of the Superintendent**, 1 Metcalf Sq. 3<sup>rd</sup> floor.  
Tuesday and Thursday 4:00 pm-6:00 pm July 8, 2019- August 1, 2019  
August 13, 2019-August 22, 2019

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Sincerely,

Lisa A. Howard, M.Ed.  
Superintendent of Schools

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*“The Winthrop Public Schools does not discriminate on the basis of race, color, religion, sexual orientation, national origin, age, gender, disability, or homelessness for employment, participation in, admission/access to, or operations and administration of any educational program or activity in the School District”*